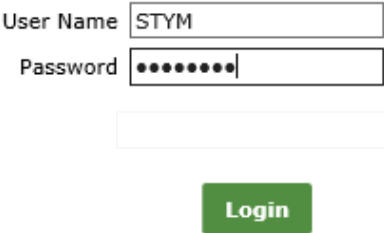
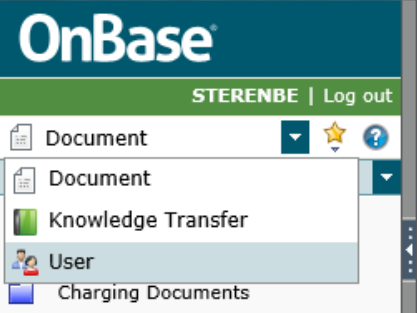
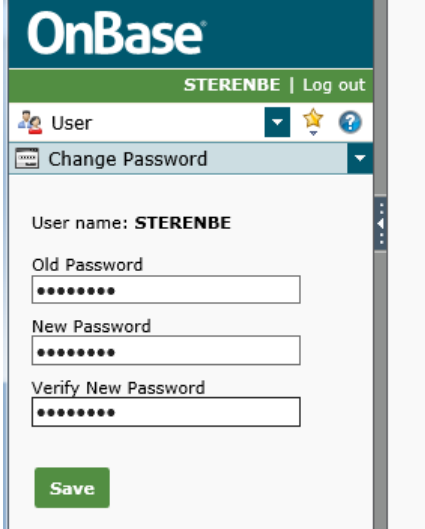


# Changing your OnBase Password

<p><b>1- Click the “Password Administration” link and then on the login page, enter your credentials and hit Login.</b></p>	 <p>The screenshot shows the OnBase login interface. It features a 'User Name' field containing 'STYM', a 'Password' field with masked characters, and a green 'Login' button below the fields.</p>
<p><b>2- Select “User” from the first drop-down list.</b></p>	 <p>The screenshot shows the OnBase user menu. The 'User' option is highlighted in blue, indicating it has been selected. Other options include 'Document', 'Knowledge Transfer', and 'Charging Documents'.</p>
<p><b>3-Update your password and click “Save”. You cannot reuse any of your previous 10 passwords.</b></p>	 <p>The screenshot shows the 'Change Password' page in OnBase. It displays the user name 'STERENBE' and three password fields: 'Old Password', 'New Password', and 'Verify New Password'. A green 'Save' button is located at the bottom of the form.</p>